

Republic of the Philippines
Province of Camarines Norte

BIDS AND AWARDS COMMITTEE

MINUTES OF THE PRE-BID CONFERENCE OF THE BIDS AND AWARDS COMMITTEE (BAC) HELD ON MARCH 14, 2019, 2:00 P.M. AT THE BAC OFFICE CONFERENCE ROOM, 2nd FLOOR, PROVINCIAL CAPITOL BLDG., DAET, CAMARINES NORTE.

PRESENT:

ATTY. DON H. CULVERA	- Provincial Legal Officer/BAC Chairperson
MS. MERCEDES M. ALFUERTE, CPA	- Prov'l. Budget Officer/BAC Vice Chairperson
ENGR. EDEN F. BORJA, DPM	- Prov'l. Gen. Services Officer/BAC Member
ENGR. LEOPOLDO P. BADIOLA	- Prov'l. Env. & Nat. Res. Officer/BAC Member
ENGR. ALMIRANTE A. ABAD	- Prov'l. Agriculturist/Head, BAC Secretariat
MS. MARIE FRANCIS L. CRISOSTOMO	- Admin. Officer V/Member, BAC Secretariat
MS. NANCY U. HERNANDEZ	- Admin. Officer V/Member, BAC Secretariat
MS. AMYLYN R. DY	- SAO/Member, BAC Secretariat
MS. GINA B. RACELIS	- Admin. Officer III/Member, BAC Secretariat
MS. VIRGINIA B. PELLEJA	- Process Server/ Member, BAC TWG
MR. EDGAR Z. RAMOS	- Utility Worker I/Member, BAC Secretariat
ENGR. SAHLEE T. YANTO	- Engineer IV/Head, BAC TWG
ENGR. KING ELISER PAPANGO	- Project Evaluation Officer IV/Member, BAC TWG
MS. AIZA P. NAPOLES	- Admin. Officer III/Member, BAC Secretariat
MS. JOY LOURICE T. RODERNO	- Admin. Asst. II/Member, BAC TWG
MR. URBANO C. LAGRIADA	- Kiwanis Club

BIDDERS:

MS. MA. CRISTINA S. RIEZA	- Representative, M2 & T2 Builders
MR. JOAN IDAO	- Representative, Brentmin Roofing Enterprise
MR. JORGE ARAÑEZ	- Representative, First Quantum ID Builders
MR. ERIC ARTETA	- Representative, MCEL Panganiban Const. and Trading Corp.

ABSENT:

ENGR. JOHN MARVIL S. TOBIAS	- Provincial Engineer/BAC Member
MS. MAGDALENA B. TOLEDANA	- PHRMO/Member, BAC Secretariat
MS. MARIA CRISTINA Z. AREVALO	- SAO/Member, BAC Secretariat
MS. DOLORES V. LOARES	- SAO/Member, BAC Secretariat
MS. SIMONETTE S. PANGO	- Admin. Asst. II (Clerk IV)/Member, BAC Secretariat
MS. JOANNE E. SERRANO	- Private Secretary II/Member, BAC Secretariat
ENGR. MARK WILSON M. TORRES	- Engineer III/Member, TWG
MR. JOHN ALMAN BALON	- Admin Officer III/Member, TWG
MS. DONNA A. GUEVARRA	- EMS II/ Member, BAC TWG
MR. GINO VILLAFRANCA	- Admin. Assist. II/Member, BAC TWG

The meeting was called to order at 2:00 P.M.

Atty. Don H. Culvera, Chairperson of the Bids and Awards Committee presided the meeting while the Secretariat recorded the minutes thereof.

Ms. Marie Francis L. Crisostomo, Member, BAC Secretariat made the roll call and informed the Chairperson that four (4) out of five (5) Members of the Bids and Awards Committee were present, hence, there was a quorum.

Item No. 7. Business of the Day

a. Pre-bid Conference for the following Purchase Request and Infrastructure Projects:

- a.1 PR No. 19020657 – one (1) unit Dump Truck (reconditioned)
- a.2 Construction of Farm to Market Road. Brgy. Iberica, Labo, Camarines Norte
- a.3 Construction of Brgy. Road, Brgy. V, Daet, Camarines Norte
- a.4 Construction of Brgy. Road, Brgy. Manlucugan, Vinzons, Camarines Norte

Atty. Culvera inquired if there were prospective bidders for the aforesaid Purchase Request and Infrastructure Projects and there was none. Nonetheless, he requested the TWG to discuss the important details of the PR and Infrastructure Projects subject for Pre-bid.

Mrs. Joy Lourice T. Roderno, Member TWG discussed the eligibility requirements, and the technical and financial components of the contract to be bid such as:

1. Eligibility Requirements and Technical Documents:
 - DTI/SEC/CDA Registration
 - Mayor's permit from principal place of business
 - Statement of all ongoing and completed contracts/projects including awarded but not yet started (supported by documents, such as notice of award, contract, notice to proceed and Certificate of Acceptance and Completion)
 - Tax Clearance per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR
 - Audited Financial Statement stamped "received" by the BIR
 - NFCC Computation at least equal to ABC or Credit Line Commitment from a universal or commercial bank (10% of ABC)
 - Valid Joint Venture Agreement (JVA) in the case joint venture is already existing. In the absence of JVA duly notarized statements from all potential joint venture partners that they will enter into and abide by the provision of the JVA (if applicable)
 - Philgeps Registration Certificate
2. Bid Security
3. Technical Specifications
4. Omnibus Sworn Statement
5. Other Documents

Mrs. Roderno also informed the body that **Purchase Request No. 19020657 – One (1) Unit Dump Truck (Reconditioned)** is funded through the General Fund CY 2019 with the Approved Budget for the Contract of P1,200,000.00. Bids received in excess of the ABC shall be automatically rejected at bid opening.

Mrs. Roderno further discussed the Dump Truck specifications, viz:

Engine Model	:	4HFI
Fuel Category	:	Diesel
Type	:	4 cylinder
Displacement (cc)	:	4.330 cc
Rated Power (PD)	:	116
Transmission	:	5 speed manual
Steering	:	Power Steering

Seating Capacity : 3 persons
Tire : Front 2x650 RI6
Rear 4x650 RI6
Head Cub : tilted
Dimension : LxWxH (ft) 10x5x6
Curb Weight : 2,500
Rated Payload : 2,000

** Mileage: not exceed 60,000 kms.

** Number of year of actual service: not exceed 2 years

She further stressed that Delivery of goods is required upon receipt of Purchase Order/Notice to Proceed and Bidders should have completed within 5 years from the date of submission and receipt of bids, a contract similar to the Project.

After which, Engr. Sahlee T. Yanto, Head, TWG discussed the eligibility requirements, and the technical and financial components of the contract to be bid, viz:

1. Eligibility Requirements and Technical Documents:
 - DTI/SEC/CDA Registration
 - Mayor's permit from principal place of business
 - Statement of all ongoing and completed contracts/projects including awarded but not yet started (supported by documents, such as notice of award, contract, notice to proceed and Certificate of Acceptance and Completion)
 - Tax Clearance per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR
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 - Valid Joint Venture Agreement (JVA) in the case joint venture is already existing. In the absence of JVA duly notarized statements from all potential joint venture partners that they will enter into and abide by the provision of the JVA (if applicable)
 - Philgeps Registration Certificate
2. Bid Security
3. Technical Specifications
4. Omnibus Sworn Statement
5. Other Documents

Engr. Yanto further discussed the details of following Infrastructure Projects:


Construction of Farm to Market Road, Brgy. Iberica, Labo, Camarines Norte is funded through the 20% Development Fund CY 2019 with the Approved Budget for the Contract of Four Million Nine Hundred Eighty Six Thousand One Hundred Forty One Pesos (P4,986,141.00) for the Concreting of 705LM x 4.0m x 0.15m road with 0.50m shoulder on both sides and completion of work is required at 120 calendar days. Bids received in excess of the ABC shall be automatically rejected at bid opening.

Construction of Barangay Road, Brgy. V, Daet, Camarines Norte is funded through the 20% Development Fund CY 2019 with the Approved Budget for the Contract of Two Million Nine Hundred Ninety Four Thousand Seven Hundred Fifty Six Pesos (P2,994,756.00) for the Concreting of 87LM x 5.0m x 0.20m road with 0.50m shoulder on both sides, 67.60LM x 4.0m x 0.15m road and 204LM x 3.0 x 0.15 road and 53 LM x 2.0 x 0.15m road and completion of the work is required 90 calendar days. Bids received in excess of the ABC shall be automatically rejected at bid opening.

Construction of Barangay Road, Brgy. Manlucugan, Vinzons, Camarines Norte is funded through the 20% Development Fund CY 2019 with the Approved Budget for the Contract of Two Million Nine Hundred Eighty Six Thousand One Hundred Sixty One Pesos (P2,986,161.00) for the Concreting of 325LM x 4.0m x 0.15m road with 0.50 shoulder on both sides and completion of the works is required 90 calendar days. Bids received in excess of the ABC shall be automatically rejected at bid opening.


There being no other matters to be discussed the pre-bid conference ends at 2:25 p.m.

I hereby certify to the correctness of the foregoing:


ENGR. ALMIRANTE A. ABAD
Provincial Agriculturist/Head, BAC Secretariat

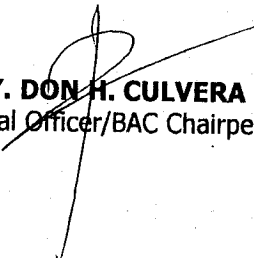
ATTESTED:

(absent)
ENGR. JOHN MARVIL S. TOBIAS
Provincial Engineer/BAC Member


ENGR. LEOPOLDO P. BADIOLA
Prov'l. Env. & Nat. Res. Officer/BAC Member


ENGR. EDEN F. BORJA, DPM
Prov'l. General Services Officer/BAC Member


MERCEDES M. ALFUERTE, CPA
Provincial Budget Officer/BAC Vice Chairperson


ATTY. DON H. CULVERA
Prov'l. Legal Officer/BAC Chairperson