

BIDS AND AWARDS COMMITTEE

MINUTES OF THE MEETING OF THE PRE-BID CONFERENCE OF THE BIDS AND AWARDS COMMITTEE (BAC) HELD ON DECEMBER 6, 2018, 2:00 P.M. AT THE BAC OFFICE CONFERENCE ROOM, 2nd FLOOR, PROVINCIAL CAPITOL BLDG., DAET, CAMARINES NORTE.

PRESENT:

ATTY. DON H. CULVERA	- Provincial Legal Officer/BAC Chairperson
MS. MERCEDES M. ALFUERTE, CPA	- Prov'l. Budget Officer/BAC Vice Chairperson
ENGR. EDEN F. BORJA, DPM	- Prov'l. Gen. Services Officer/BAC Member
MS. MARIE FRANCIS L. CRISOSTOMO	- Admin. Officer V/Member, BAC Secretariat
MS. GINA B. RACELIS	- AO III/Member, BAC Secretariat
MR. JOHN ALMAN BALON	- Admin Officer III/Member, BAC Secretariat
MS. AIZA P. NAPOLES	- AO III/Member, BAC Secretariat
MS. SIMONETTE S. PANGO	- Admin. Aide VI/Member, BAC Secretariat
MS. VIRGINIA B. PELLEJA	- P.S., PLO/ Member, BAC Secretariat
ENGR. SAHLEE T. YANTO	- Engr. IV/Head, BAC TWG
MS. DONNA A. GUEVARRA	- EMS II/ Member, BAC TWG
ENGR. KING ELISER PAPANGO	- Project Evaluation Officer IV/Member, BAC TWG
MS. JOY LOURICE T. RODERNO	- Admin. Asst. II/Member, BAC TWG
MS. JOANNE V. ENRIQUEZ	- P.S./Member, BAC TWG
MR. URBANO C. LAGRIADA	- Observer, Kiwanis Club

ABSENT:

ENGR. LEOPOLDO P. BADIOLA	- Prov'l. Env. & Nat. Res. Officer/BAC Member
ENGR. SAMSON C. LARGO	- Asst. Prov'l. Engineer/BAC Member
ENGR. ALMIRANTE A. ABAD	- Prov'l Agriculturist/Head, BAC Secretariat
MS. MAGDALENA B. TOLEDANA	- PHRMO/Member, BAC Secretariat
MS. MARIA CRISTINA Z. AREVALO	- SAO/Member, BAC Secretariat
MS. NANCY U. HERNANDEZ	- A.O. V/Member, BAC Secretariat
MS. DOLORES V. LOARES	- Admin. Officer III/ Member, BAC Secretariat
ENGR. JOHN MARVIL TOBIAS	- Engr. IV/Member, BAC TWG
MR. GINO VILLAFRANCA	- Admin. Assist. II/Member, BAC TWG

PROCEEDINGS OF THE MEETING

The meeting was called to order at 2:00 P.M.
Atty. Don H. Culvera, Chairperson of the Bids and Awards Committee presided the meeting while the Secretariat recorded the minutes thereof.

Ms. Simonette S. Pango, Member, BAC Secretariat made the roll call and informed the Chairperson that three (3) Members of the Bids and Awards Committee out of five (5) were present, hence, there was a quorum.

Atty. Don H. Culvera, BAC Chairperson inquired if the Notice for today's meeting has been sent to all the members, observer and concerned parties to which the Secretariat positively replied and presented the proof of notice for reference. Atty. Culvera acknowledged the presence of Mr. Urbano C. Lagriada and prospective bidders.

Ms. Simonette S. Pango read before the body the agenda for the day. On motion made by Engr. Eden F. Borja, BAC Member seconded by Mrs. Mercedes M. Alfuerte, BAC Vice-Chairperson, the agenda has been approved.

Pre-Bid Conference for Purchase Request and Infrastructure Projects

Atty. Don H. Culvera inquired if there were prospective bidders for the following Purchase Request and Infrastructure Projects, viz:

1. PR No. 18092199 – Parts and Repair of the following Motor vehicles owned by the Provincial Government 1) Parts and Repair of the following Motor Vehicles Chenglong Dump Truck, DT-125 3) Chenglong Dumptruck, DT 126, 4) Chenglong Dumptruck, DT 128
2. Construction of Light Tower and Solar Powered Streetlight for DepEd Grandstand (Eco-Athletic Field), F. Pimentel Avenue, Daet, Camarines Norte
3. Construction of Concrete Pathway, Purok 1, Brgy. Mampili, Basud, Camarines Norte

and there was none. On **PR No. 18092199 – Parts and Repair of the following Motor vehicles owned by the Provincial Government 1) Parts and Repair of the following Motor Vehicles Chenglong Dump Truck, DT-125 3) Chenglong Dumptruck, DT 126, 4) Chenglong Dumptruck, DT 128**, Atty. Culvera informed that it was already discussed during the pre-bid conference on November 8, 2018 with the presence of the End-User.

Engr. Sahlee T. Yanto, head of the Technical Working Group was requested to discuss the important details of the two (2) Infrastructure Projects.

Engr. Yanto informed the body that for the **Construction of Light Tower and Solar Powered Streetlight for DepEd Grandstand (Eco-Athletic Field)**, F. Pimentel Avenue, Daet, Camarines Norte it is funded through the Special Education Fund for 2018 with an Approved Budget for the Contract of One Million Forty Six Thousand Nine Hundred Sixty Three Pesos for the Proposed Construction of 6 sets light tower and 6 sets solar power streetlight for DepEd Grandstand (Eco-Athletic Field). The Completion of Work for the Project is 60 Calendar Days.

Regarding the Construction of Concrete Pathway, Purok-1, Brgy. Mampili, Basud, Camarines Norte, Engr. Yanto told that it is funded through Supplemental Budget No. 2 – 2018, the Approved Budget for the Contract is One Million Nine Hundred Ninety Four Thousand Three Hundred Forty Nine Pesos for the Concreting of 1.2m width x 698lm x 0.10m thk. Road with 153.56m riprap and the Bid Documents is already downloadable with the Philgeps.

Item No. 8. Other Matters

There being no other matters to be discussed the meeting was adjourned at 4:00 p.m.

I hereby certify to the correctness of the foregoing:

Marie Francis L. Crisostomo
MARIE FRANCIS L. CRISOSTOMO
Admin. Officer V/Member, BAC Secretariat

ATTESTED:

(Absent)
ENGR. SAMSON C. LARGO
Asst. Prov'l. Engineer/BAC Member

(Absent)
ENGR. LEOPOLDO P. BADIOLA
Prov'l. Env. & Nat. Res. Officer/BAC Member

Eden F. Borja
ENGR. EDEN F. BORJA, DPM
Prov'l. General Services Officer/BAC Member

Mercedes M. Alfuerte
MERCEDES M. ALFUERTE, CPA
Provincial Budget Officer/BAC Vice Chairperson

Don H. Culvera
ATTY. DON H. CULVERA
Provincial Legal Officer/BAC Chairperson